

C C YOUNG & CO LTD



Based in the city of London, C.C. Young & Co are one of the leading music specialist firms of accountants and tax advisors. C.C. Young & Co. provides accountancy and taxation services to music industry clients.

Over the past 20 years, C.C. Young & Co. has enjoyed continued growth and now has departments specialising in tax, touring, recording, publishing, and business management services for artists and managers.

Job Title:	Newly Qualified / PQ Accountant
Department/location:	Business Services Department

Duties will include:

- To prepare year end accounts for Sole Traders, Partnerships, and Limited Companies where appropriate for level of experience and training;
- To ensure smooth running of day to day Business Management throughout your allocated client portfolio;
- To review and oversee preparation of day books for your allocated client portfolio.
- To prepare VAT Returns for your allocated client portfolio;
- To effectively and appropriately communicate with clients; and
- To assist the Head of Department with *ad hoc* projects that may arise that are suitable to level of experience.

Skills, Knowledge, Experience, Attitudes and Behaviours

Qualifications Required:

- Part or Fully ACCA Qualified

Experience/ Skills

- Experience of working in an accountancy practice
- Interest in the Music and Entertainment Industry

Knowledge and Attitudes and Behaviours Required

- Ability to progress towards ACCA qualification if not qualified
- Ability to use CCH software Suite advantageous
- Numerate;
- Ability to prioritise;
- Ability to work to deadlines;
- Ability to effectively communicate with colleagues and clients;
- Ability to work well with others.